

This list can also be found on the job board at the museum

4- 21- 2022

Tasks to complete

Focus until end of April will be to get all small, medium items out of second floor, large furniture pieces will stay there until we have a furniture disposition festival.

Garbage process:

Collection point is in the kitchen by the side door, a box of large plastic bags is there. When we have bags for the city to pick up we will let them know.

Books collection:

Books with a Ryan or Peterkin notation are under the dining table. They need to be re-boxed and labeled for storage.

Scrapbooks:

Most are in the cabin south east corner. They go to Linda's area on the dining table where she is cataloging them with form designed for that purpose. They will go to storage and will be scanned after July 31. Our new volunteer, Joan, will be transcribing the form information into a spreadsheet.

Children's toys & dolls:

Anything related to toys, games, dolls, child items dolls go to an area by the stove in the kitchen for further sorting and dispositions.

A spreadsheet has been pulled from the accession list. It is on the job board.

The growers collection, Farms, Canneries, Rhubarb

All berry farming, picking and canneries items should go to a marked collection point (west side of kitchen), to be documented before boxing for storage.

Makers and Merchants

Anything related to downtown and area businesses should go to a marked collection point (west side of kitchen), to be documented before boxing for storage.

Oversized photographs and presentation material

Anything larger than 10 x 10, Please route to collection table in the kitchen (west side of kitchen), to be documented before boxing for storage. They are going to storage after a snapshot is taken for an inventory record.

School related items

Take to the marked table in the kitchen, These are being boxed and labeled and stored after a photo of the box content is taken for inventory purposes.

Maps:

Many have already been scanned, all that have been found are cataloged and are in storage. Any found go to Dale.

Kitchen items:

Duplicates: keep one and porch sale the rest, Carolyn has started a list in a spiral notebook of what has been processed. It is by the Job Board.

Daffodil items

Anything related to daffs should be moved temporarily to the cabin main room for further sorting and dispositions. We have met with the festival board President to get an understanding of their museum's what, when and where. They already have a historian that is scanning material. Second floor daf stuff can stay in the boys closet for now.

Cameras

The cameras that have been found have been processed and a 002 will be shared at the next meeting, Any more should go to Roger or Dale for processing.

002s Completed and approved by Board

- 📁 Maps & ASbstracts
- 📁 Pictorials
- 📁 Quilts
- 📁 Telephone Books, City Directorys
- 📁 Vintage Books
- 📁 Wedding Dresses
- 📁 Yearbooks, Annuals

002s still in work

- Cameras
- Military
- Growers
- Aprons
- Makers & Merchants
- Scrapbooks
- Newspapers
- Daffodil
- Radios

Future stuff.....

Class pictures:

They are in the kitchen attic, they need to be brought down, repacked and taken to the city storage room. This could likely be a big group effort with some muscle people as part of the group.